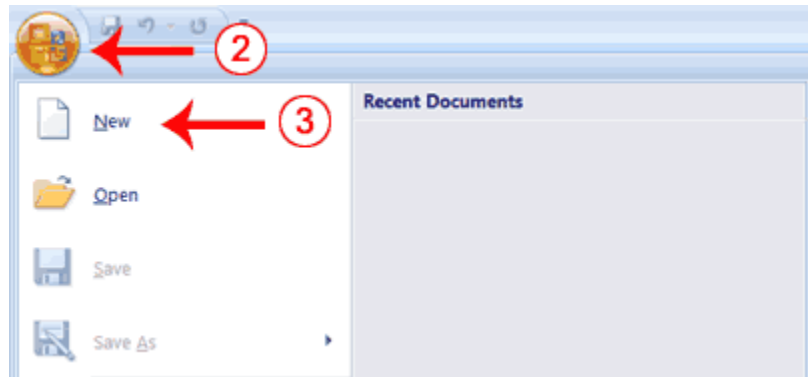
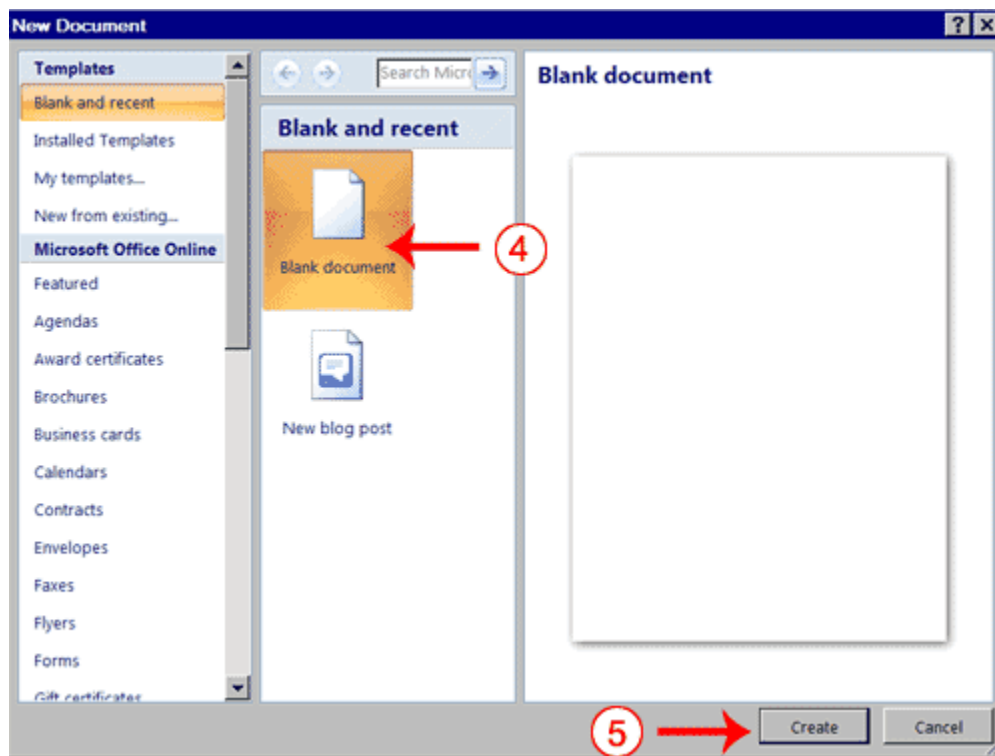


Open a Blank Document

To begin a new Word project, you start by opening a [new document](#). To begin this lesson, open a blank [document](#) in Microsoft Word.



1. Open Word 2007.
2. Click the Microsoft Office button. A menu appears.
3. Click New. The New Document dialog box appears.



4. Click Blank Document.
5. Click Create. A new blank document opens.